



FloorBed and CommunityBed Safety Sleeve Instruction Manual

IFU-FL1-012EN Rev 03

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Welcome

Dear Customer,

Thank you for purchasing an Accora healthcare product. Before operating the bed, you must read and understand all the instructions in this manual. All actions and handling of the bed must be performed in accordance with the instructions in this manual.

Please ensure that the manual is available to users and operators throughout the bed's service life.

If you need further information, please contact us. See section 11 for region specific contact details.

This instruction manual applies to the FloorBed / CommunityBed Safety Sleeve.

Before using this accessory, you must become acquainted in detail with this manual. All actions and handling of the Safety Sleeve must be performed in accordance with the instructions in this manual.

Any actions that are inconsistent with the manual are performed at your own risk and Accora shall not be liable for any injury or damage. Please ensure that the manual is available to operators throughout the use of the Safety Sleeve.

The Safety Sleeve should be regularly checked by the carer/user to ensure the setup is correct and it is working as intended.

GENERAL WARNINGS

1. Keep this Instruction Manual available for future reference.
2. These instructions must be observed to ensure the safe and effective use of this Safety Sleeve and the safety of users and carers and those around.
3. The Safety Sleeve must be fitted, positioned and used in accordance with these instructions.
4. The safety features for using the Safety Sleeve and instructions for use must be strictly observed.
5. The Safety Sleeve must not be exposed to smoke, naked flame, extreme temperature, flammable gases or other hazardous substances or situations.
6. Patients, or users, should be risk assessed to ensure they can understand this manual and use the Safety Sleeve safely without risk to themselves or others.
7. Accora shall not be held liable for any damage, injuries or accidents arising from unauthorised modifications, non-genuine spare parts, negligence or use that is at variance with this manual.

1. Safety Instructions

1. Before using the Safety Sleeve, you must read the manual and use this device in accordance with it.
2. The user should understand the functionality of the Safety Sleeve before fitting it onto the Bed.
3. DO Not Use the Safety Sleeve if Damaged or faulty as this could lead to injury.
4. A risk assessment must be carried out before the bed is used by a patient.

2. Intended Use

Subject to a risk assessment, the Safety Sleeve may be fitted onto the beds defined below to help keep safe, maintain, improve, compensate or alleviate the condition of the patient.

Description	User Group
FloorBed 1 NSB-0-FL1-200 Floorbed 2 NSB-0-FL2-200 CommunityBed NSB-0-CB1-100	Adult patients Min 146cm height
FloorBed 1 Junior comprises FloorBed 1 NSB-0-FL1-200 + Head and Footboard Bumpers BMHNE-0-FL4-000 + Safety Sleeve SLE-0-FL4-000 or Safety Sleeve SLE-0-FL4-100	Child patients Min 75cm height Max 155cm height
FloorBed 2 Junior comprises FloorBed 1 NSB-0-FL2-200 + Head and Footboard Bumpers BMHNE-0-FL4-500 + Safety Sleeve SLE-0-FL4-100 + Protection Plates PROPL-0-FL4-500	Child patients Min 75cm height Max 155cm height
CommunityBed Junior comprises FloorBed 1 NSB-0-CB1-100 + Head and Footboard Bumpers BMHNE-0-FL4-000 + Safety Sleeve SLE-0-FL4-100	Child patients Min 75cm height Max 155cm height

Note

- the Safety Sleeve will not fit CommunityBed NSB-0-CB1-000.
- The Safety Sleeve must not be used if an Accora FloorBed or CommunityBed bed lever is fitted to the bed.

When the Safety Sleeve is fitted with the Bumper Set, and if necessary the Protection Plates, in accordance with their Instructions for Use, the bed is suitable for children as shown in the table above.

3. Technical specification

Description	Safety Sleeve	Safety Sleeve
Part number	SLE-0-FL4-000	SLE-0-FL4-100
Fits beds	FloorBed 1 Floorbed 2	FloorBed 1 Floorbed 2 CommunityBed
Part numbers	NSB-0-FL1-200 NSB-0-FL2-200	NSB-0-FL1-200 NSB-0-FL2-200 NSB-0-CB1-100
Weight	1.4kg/3.0lbs	1.4kg/3.0lbs

Note

- the Safety Sleeve will not fit CommunityBed NSB-0-CB1-000.
- The Safety Sleeve must not be used if an Accora FloorBed or CommunityBed bed lever is fitted to the bed.

4. Fitting

WARNING

The Safety Sleeve must be fitted with due consideration to the best practice described below. Failure to do so may result in entrapment and serious injury.

Fitting **MUST** be carried out by a competent person.

All functions **MUST** be tested and approved by a competent person after fitting.

Fitting **MUST** take place in a clear, uncluttered area and children and pets should be kept away.

The Safety Sleeve must not be fitted with a patient in the bed.

Note

The pictures below show the Safety Sleeve being fitted to a FloorBed 1.

Fitting to FloorBed2 follows the same procedure.

Fitting to CommunityBed follows the same procedure, but there are differences which are noted in the relevant steps.

- 1) Remove the Safety Sleeve from its packaging.
- 2) Lay Sleeve on the bed as shown below.
 - a) Note orientation (foot end identified on labels).
 - b) The long flap of material should hang down one side and a short piece of material the other side.



- 3) Raise the backrest of the bed to its highest position and pull the backrest pocket of the safety sleeve over the head end of the mattress platform.



- 4) Raise the legrest of the bed to its highest position and pull the legrest pocket over the leg section of the mattress platform as shown below.



- 5) Take the long flap of material from the side of the safety sleeve and take it under the bed frame, zip it onto the short flap of material ensuring that any cables are enclosed by the safety sleeve. Leave the head and foot ends unzipped; they will be zipped later in the fitting sequence.

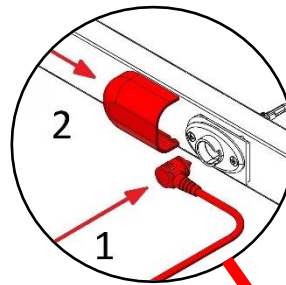
Note - Ensure the handset exits from the bed at the required end.



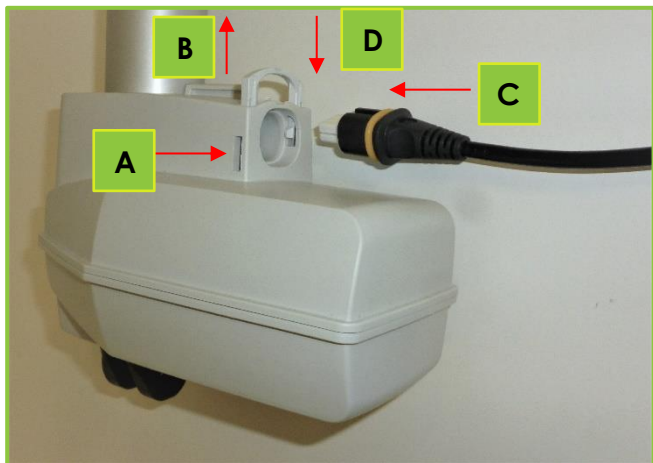
- 6) For FloorBed 1 and 2, remove the power supply plug from the wall socket, then disconnect the power supply from the bed. Take the low voltage plug through the hole in the Safety Sleeve and reconnect with the power supply as shown in the following picture.



- 7) For CommunityBed, allow the mains power cable to exit the Safety Sleeve at the corner of the bed.
- 8) For FloorBed 1 and 2, remove the sliding protective cap from the main lift actuator connection at the head end of the bed and unplug the actuator cable. Take the actuator lead through the hole in the Safety Sleeve and plug it back in as shown below (1). Refit the sliding protective cap (2).



- 9) For CommunityBed, remove the actuator lead from the actuator as shown below. Remove the retaining clip from the base of the main lift actuator by squeezing the clip on either side (A) then lifting the clip (B). If necessary, use a small flat blade screwdriver to lift the clip. Remove the lead.
- 10) Pass the actuator lead through the hole in the Safety Sleeve. Reconnect it to the actuator by pushing the lead into the socket (C) then pushing down the clip (D).



- 11) Use the zip to close the Safety Sleeve around the head end of the bed as shown below.



- 12) Ensure that the handset cable passes through the opening at the left-hand side of the Safety Sleeve at which ever end of the bed it is deemed most convenient to have the handset.

- 13) Repeat steps 6 to 10 at the foot end of the bed to give the result shown below.



- 14) Fit the mattress guides in accordance with the FloorBed 1, Floorbed 2 or CommunityBed manual. There are slots in the Safety Sleeve to allow the mattress guides to be fitted as shown below.



- 15) If the bed is to be used with head and foot end bumpers, fit the bumpers in accordance with the Instructions for Use.
- 16) For FloorBed 1 and CommunityBed, the Safety Sleeve must be zipped onto the bumpers at each end of the bed as shown below.
- 17) For FloorBed 2, the Safety Sleeve is not zipped to the bumpers.



5. Functionality check

WARNING

Fitting **MUST** be carried out by a competent person.

All bed functions **MUST** be tested and approved by a competent person after assembly.

Functionality check must not be carried out with the bed occupied.

Carry out following functions of the bed and check for unexpected noises or movements:

1. Raise and lower the bed.
2. Raise and lower the backrest.
3. Raise and lower the legrest.
4. Raise and lower the siderail (if fitted).
5. On FloorBed 1 and CommunityBed, check that the Safety Sleeve is zipped to the Head and Foot Bumpers if fitted.

6. Cleaning and Disinfection

WARNING

Cleaning and disinfection **MUST** be carried out by a competent person.

All functions **MUST** be tested and approved by a competent person after cleaning or disinfection.

The Safety Sleeve **MUST** be cleaned and disinfected before re-using the bed for a different patient.

To disinfect the Safety Sleeve, only use detergents designed for use in healthcare. Do not use abrasives, scourers or other materials that could damage the material. Do not use corrosives, caustics or strong acids. Do not use detergents that could alter the structure or behaviour of the plastics (petrol etc.).

The Safety Sleeve may be machine washed at 40 degrees Celsius; do not tumble dry or iron.

7. Storage

For problem-free storage we recommend:

1. The Safety Sleeve should be stored in a temperature between -20°C to +50°C, -4°F to +122°F
2. The Safety Sleeve should be stored in a relative humidity (non-condensing) between 30% and 75%
















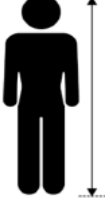
8. Guarantee


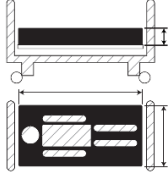
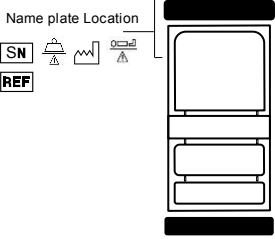
Model number	SLE-0-FL4-000 SLE-0-FL4-100
Warranty period	2 years

9. Disposal

In the event of the disposal of the Safety Sleeve, end-of-life parts must be disposed of in accordance with current environmental regulations.

10. Table of symbols

	Warning, beware of potential hazard – refer to instruction for use
	Refer to instructions for use
	Model number
	Lot number
	Manufactured date
	Manufacturer
	Complies with the European Medical Device Regulation 2017/745
	Medical Device in accordance with EU Medical Device Regulation 2017/745
	EC Representative
	Do not iron
	Do not tumble dry
	Do not bleach
	Wipe down
	Foot end of bed
	Incompatible siderails can create hazards
	Patient Length (Adult)

	<p>Patient Length (Child)</p>
	<p>Incompatible mattress can create hazards</p>
<p>Name plate Location</p> 	<p>Location of manufacturers nameplate</p> <p>Note: The manufacturer's nameplate is found on the inside of the frame as indicated</p>

11. Contact details

<p>Address</p>	<p>Accora Ltd. Charter House Barrington Road Orwell Cambridge SG8 5QP UK</p>
<p>Telephone</p>	<p>+44 (0)1223 206100</p>
<p>Email</p>	<p>info@accora.care</p>
<p>Website</p>	<p>www.accora.care</p>

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