

## CommunityBed Lifting Pole Instruction Manual

IFU-CB1-005EN REV 03

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## General

This CommunityBed accessory is classified as a Medical Device Class 1 in accordance with the Medical Devices Regulation 2002 as amended and the Medical Device Regulation 2017/745.



## Notice to User

If a serious incident occurs in relation to this medical device, affecting the user or the patient, then the user or patient should report the serious incident to the medical device manufacturer (or distributor) and, in the European Union, the user should also report the serious incident to the Competent Authority in the member state where they are located.



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## Welcome

Dear Customer,

Thank you for purchasing an Accora healthcare product. Before operating the bed, you must read and understand all the instructions in this manual. All actions and handling of the bed must be performed in accordance with the instructions in this manual.

Please ensure that the manual is available to users and operators throughout the bed's service life.

If you need further information, please contact us. See section 12 for region specific contact details.

This instruction manual applies to the CommunityBed Lifting Pole.

The CommunityBed Lifting Pole is designed to be used by patients who have a CommunityBed and require an aid for getting in and out of bed, or for help when repositioning whilst in the bed.

Before using this accessory, you must become acquainted in detail with this manual. All actions and handling of the CommunityBed Lifting Pole must be performed in accordance with the instructions in this manual.

Any actions that are inconsistent with the manual are performed at your own risk and Accora shall not be liable for any injury or damage. Please ensure that the manual is available to operators throughout the CommunityBed Lifting Pole's life.

The CommunityBed Lifting Pole should be regularly checked by the carer/user to ensure the setup is correct and it is working as intended for the user.

## Design Policy and Copyright

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## GENERAL WARNINGS

1. Keep this Instruction Manual available for future reference.
2. These instructions must be observed to ensure the safe and effective use of this CommunityBed Lifting Pole and the safety of users, carers and those around.
3. The CommunityBed Lifting Pole must be fitted, positioned and used in accordance with these instructions.
4. The safety features for using the CommunityBed Lifting Pole and instructions for use must be strictly observed.
5. The CommunityBed Lifting Pole must not be exposed to smoke, naked flame, extreme temperature, flammable gases or other hazardous substances or situations.
6. Accora shall not be held liable for any damage, injuries or accidents arising from unauthorised modifications, non-genuine spare parts, negligence or use that is at variance with this manual.
7. When routing cables for other electronic equipment used with the bed (e.g. air mattress pump), ensure cables cannot be squeezed, crushed or damaged by the CommunityBed Lifting Pole.
8. Never stand on the CommunityBed Lifting Pole.
9. Never attach anything except the Strap to the CommunityBed Lifting Pole.
10. Do not move the bed by pulling or pushing on the CommunityBed Lifting Pole.
11. Do not modify this CommunityBed Lifting Pole.
12. Patients, or users, should be risk assessed to ensure they understand this manual and can use the CommunityBed Lifting Pole safely without risk to themselves or others.
13. Accora shall not be held liable for any damage, injuries or accidents arising from negligence or use that is at variance with this manual.
14. The safety features for using the CommunityBed Lifting Pole, and instructions concerning this item must be observed.

## 1. Safety Instructions

1. Before using the CommunityBed Lifting Pole, you must read the manual and use this device in accordance with it.
2. The CommunityBed Lifting Pole may not be used if faults have been detected on it that may injure the patient, staff or a third person, or damage the CommunityBed Lifting Pole or the surroundings.
3. Before using the CommunityBed Lifting Pole, the operator should understand its functionality.
4. When replacing missing parts, only original materials and components must be used.

## 2. Intended use

The CommunityBed Lifting Pole is used to:

- Help reposition the user in bed
- Assist the user in getting out of bed

This CommunityBed Lifting Pole is intended for use in the following application environments only:

1. Application Environment 3 - Long-term care in a medical area where medical supervision is required and monitoring is provided if necessary and ME equipment used in medical procedures may be provided to help maintain or improve the condition of the patient. Note, this includes use in nursing homes and in rehabilitation and geriatric facilities.
2. Application Environment 4 - Care provided in a domestic area where ME equipment is used to alleviate or compensate for an injury, disability or disease

It is essential to consult Accora in advance if you wish to use the CommunityBed Lifting Pole for any purpose outside the use detailed in this manual.

### 3. Technical specification

Description	Value
Overall dimensions	1695mm H x 327mm W x 36mm D
Weight	3kg
Part number	LIFOL-0-CB1-000
Fits bed	NSB-0-CB1-000 NSB-0-CB1-100
Expected service life	5 years

Environmental information:

Condition	Temperature Range	Relative Humidity	Atmospheric pressure
Operating	+10°C to +40°C +50°F to +104°F	30% to 75% (Non-condensing)	700 hPa to 1060 hPa
Transport/storage	-20°C to +50°C -4°F to +122°F		

If the CommunityBed Lifting Pole is stored in conditions outside the normal operating range, it should be allowed time to stabilise, in normal operating conditions, before use.

### 4. Positioning

#### WARNING

The CommunityBed Lifting Pole must be positioned correctly on the bed. Failure to do so may result in serious injury.

The Lifting Pole must always be positioned so that the top of the Lifting Pole is above the centre line of the CommunityBed. It must never be positioned so that the top of the Lifting Pole is outside the edge of the CommunityBed; the CommunityBed may overturn if the Lifting Pole is used in this position.

There are two positions for fitting the CommunityBed Lifting Pole to the CommunityBed. Do not attempt to fit it anywhere else.

### 5. Fitting

#### WARNING

Fitting **MUST** be carried out by suitably trained and qualified personnel.

All functions **MUST** be tested and approved by a competent person after assembly.

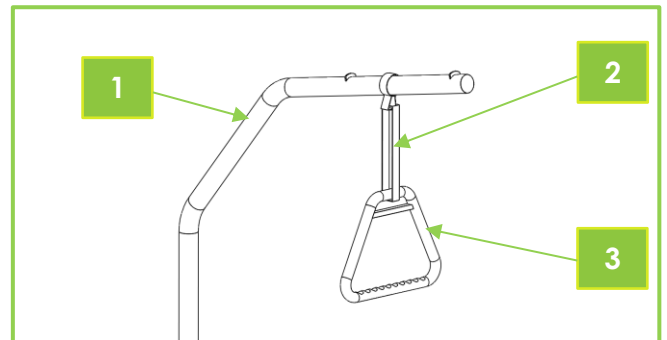
Assembly **MUST** take place in a clear, uncluttered area and children and pets should be kept away.

The CommunityBed Lifting Pole must not be fitted with the bed occupied.

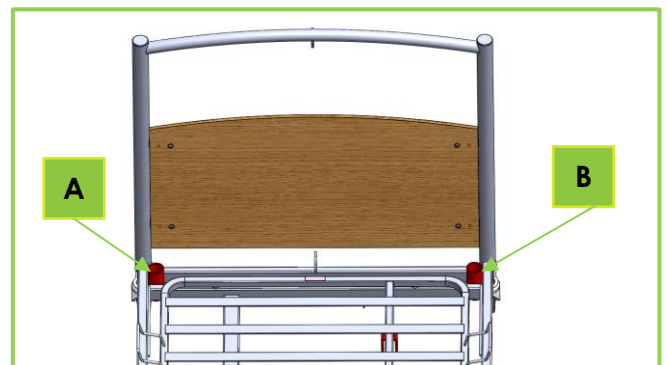
The Lifting Pole **MUST** be fitted in accordance with the Positioning instructions in Section 4 of this manual.

Never use more than one CommunityBed Lifting Pole on a bed.

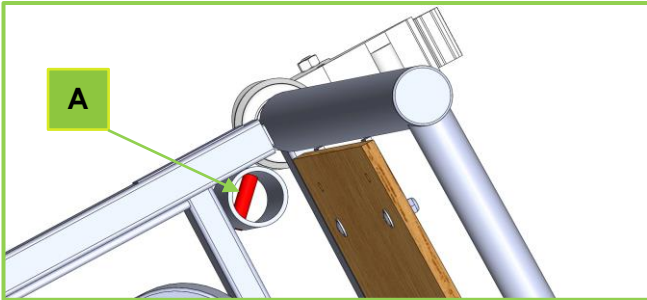
1. Identify all components:
  1. CommunityBed Lifting Pole
  2. Strap
  3. Handle



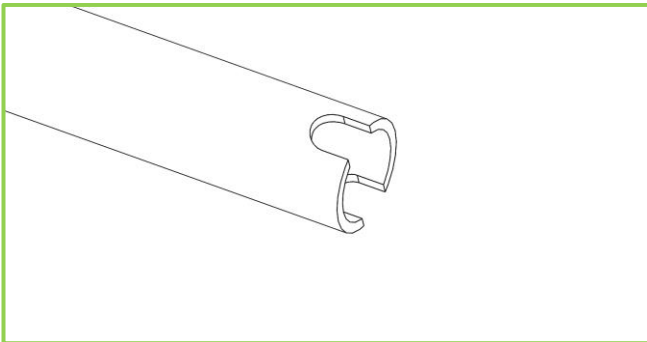
2. Check that the delivery is complete and whether any visible damage has occurred to the CommunityBed Lifting Pole during transport. If parts are missing or there is visible damage, contact Accora Customer Service.
3. There are two positions, (A and B), at the head end on either side, where the Lifting Pole may be fitted.



- The fitting points are vertical tubes into which the Lifting Pole fits. At the base of each vertical tube, across the width, is a bar (A) over which the Lifting Pole must locate.



- The Lifting Pole has cutouts at the base which must locate across the bar shown above.



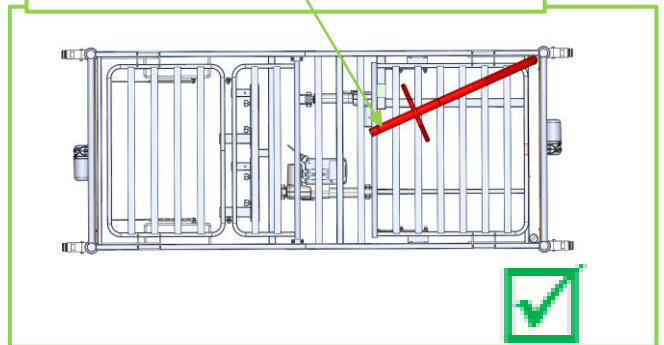
- Decide which fitting point on the Mattress platform is to be used for the Lifting Pole. Place the base of the Lifting Pole into the vertical tube. Lower the Lifting Pole vertically until it reaches the base of the vertical tube.



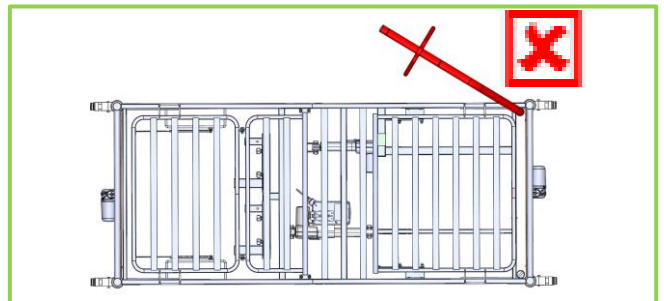
- Position the top of the Lifting Pole so that the top of the Lifting Pole is above the CommunityBed. Rotate the Lifting Pole from side to side until the cutout locates in the bar in the vertical tube. It should not be possible now to rotate the Lifting Pole.

If the Lifting Pole does rotate, lift it up a little, then lower it again and attempt to locate the cutout on the bar. If the Lifting Pole will not locate and still rotates, the Lifting Pole cutout or bar could be damaged. Do not use the Lifting Pole and contact Accora Customer Service for advice.

Top of lifting pole over centre of bed



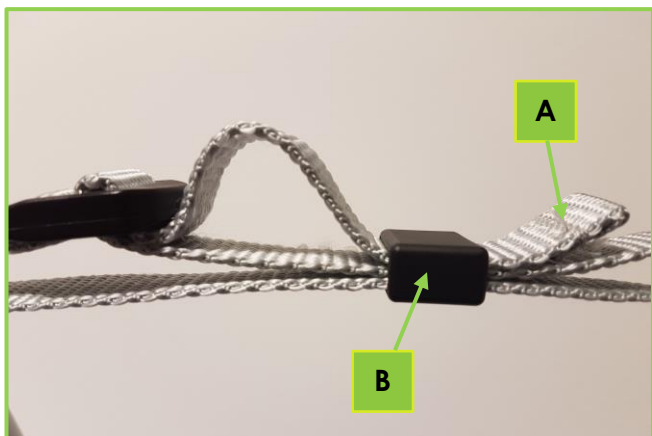
- The Lifting Pole **MUST NOT** be fitted with the top of the Lifting Pole beyond the edge of the bed.



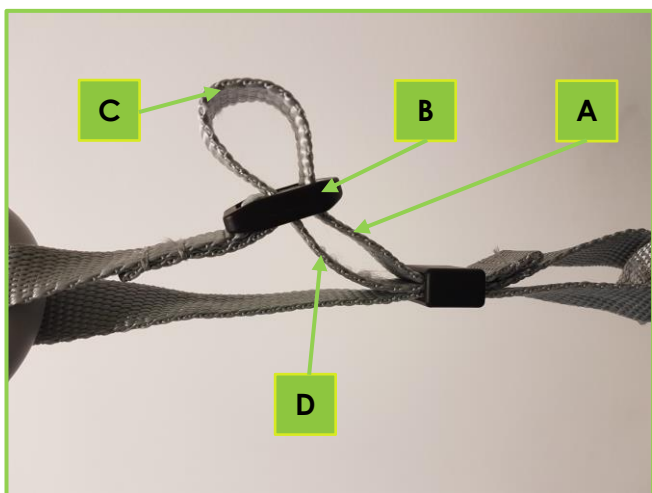
- Check that the Strap is fitted to the Handle. Ensure the Strap buckle is threaded correctly as shown below.



10. To increase the length of the Strap, ease a short length of the loose end of the Strap (A) through the plastic retaining clip (B).



11. Push the Strap (A) through the buckle (B) until there is a small loop (C). Pull the other end of the Strap (D) back through the buckle. Repeat this operation until the Strap is the required length.



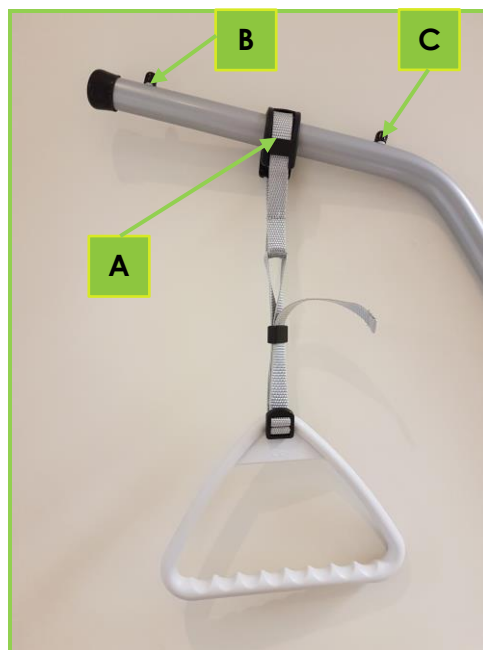
12. To shorten the Strap length, reverse the procedure in step 11.

13. After adjusting the Strap, ensure it is threaded correctly as shown below.



14. Place the Strap over the top of the Lifting Pole so that the rubber pad (A) rests on the top of the Lifting Pole.

There are two lugs (B and C) on the top straight section of the Lifting Pole. The rubber pad on the Strap must be placed between these lugs.



15. The CommunityBed Lifting Pole is now ready for use. By holding the Handle, the Lifting Pole can be used to:

- Reposition the user in bed
- Assist the user in getting out of bed

A qualified person must advise the user on correct use of the Lifting Pole, and adjust the Strap to the correct length.



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## 6. Functionality check

### WARNING

Fitting **MUST** be carried out by a suitably trained and qualified person.

All functions **MUST** be tested and approved by a competent person after assembly.

Functionality check must not be carried out with the bed occupied.

1. Check the CommunityBed Lifting Pole does not rotate from side to side.
2. Ensure the top of the Lifting Pole is over the centre line of the bed.
3. Check that the rubber pad on the Strap is located between the lugs on the top of the Lifting Pole.
4. Inspect the Strap for any damage or fraying.
5. Ensure the Strap buckle is secured correctly.

## 7. Cleaning and Disinfection

### WARNING

Cleaning and disinfection **MUST** be carried out by suitably trained and competent personnel.

All functions **MUST** be tested and approved by a competent person after cleaning or disinfection.

The CommunityBed Lifting Pole **MUST** be cleaned and disinfected before re-using the Lifting Pole for a different patient.

To disinfect the Lifting Pole, only use detergents designed for use in healthcare. Do not use abrasives, scourers or other materials that could damage the coating. Do not use corrosives, caustics or strong acids.

Do not use detergents that could alter the structure or behaviour of the plastics (petrol etc.).

## 8. Storage

For problem-free storage we recommend:

1. CommunityBed Lifting Pole should be stored in a temperature between -20°C to +50°C, -4°F to +122°F
2. CommunityBed Lifting Pole should be stored in a relative humidity (non-condensing) between 30% and 75%













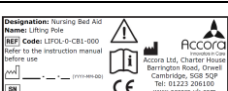
## 9. Guarantee

The warranty period for the CommunityBed Lifting Pole is 2 years.

## 10. Disposal

In the event of the disposal of materials from the Lifting Pole, end-of-life parts must be disposed of in accordance with current environmental regulations.

## 11. Table of symbols

	Warning, beware of potential hazard – refer to instruction for use
	Refer to instructions for use
	Complies with the European Medical Device Regulation 2017/745
	Complies with the Medical Devices Regulations 2002 as amended.
	Medical Device in accordance with EU Medical Device Regulation 2017/745
	EC Representative
	Model number
	Serial number
	Manufactured date
	Manufacturer
	Safe
	Unsafe
	Manufacturer's nameplate



## 12. Contact details

Address	Accora Ltd. Charter House Barrington Road Orwell Cambridge SG8 5QP UK
Telephone	+44 (0)1223 206100
Email	info@accora.care
Website	<a href="http://www.accora.care">www.accora.care</a>

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